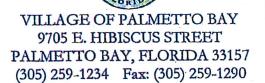
Approved		
Edward Silva, Village Manager	Ed	



REQUEST FOR PUBLIC RECORDS

Date	

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.					
DATE:	10/10/19				
NAME:	David S	inger			
COMPANY:					
ADDRESS:	•				
PḤONE:	305-903-3700	FAX:			
EMAIL:	dsinger apal	methopay-fl.gov			
REQUEST (Attach additional page, if necessary): Copies of the following documents:					
	Would like	Palmetto Bay			
procedurer required to be					
sollowed to Jerminate a Village					
Temployee					

FOR USE BY	VILLAGE STAFF ONLY	TRACKING NO.: 2019-317			
DATE FORW.	ARDED: 10-7-19	ASSIGNED DEPT: Homon Perouses			
DATE REQUI	EST FILLED:	NUMBER OF COPIES:			
ESTIMATED	TIME (IF APPLICABLE):	ESTIMATED COST:			

HOW WAS REQUEST FILLED? _____

IF NOT FILLED, REASON: _____

BY: _____

Melissa Dodge

From:

Missy Arocha

Sent:

Monday, October 7, 2019 11:10 AM

To:

Melissa Dodge

Subject:

FW: Public info request

Please log, process, and acknowledge.

Respectfully,

Missy Arocha

Village Clerk / Passport Acceptance Facility Manager MDCMCA Secretary

Village of Palmetto Bay 9705 East Hibiscus Street Palmetto Bay, FL 33157 Phone: (305) 259-1234 www.palmettobay-fl.gov

PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

Please save a tree. Don't print this e-mail unless it's really necessary.

----Original Message----

From: David Singer <dsinger@palmettobay-fl.gov>

Sent: Sunday, October 6, 2019 10:13 AM

To: Edward Silva <esilva@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>; Missy Arocha

<marocha@palmettobay-fl.gov>
Subject: Public info request

Please provide me this morning with any PB procedures required to be followed to terminate a Village employee.

Thank you

David Singer Council Seat 2 Village of Palmetto Bay (305) 903-3700